Action / Actor	Overall Coordination	Gather Logs and Analyze	Specialized Forensic Operations and Analysis	Issue Emergency Change Management	Engineering and Technical Assurance	Staff Monitoring and Investigation	Law Enforcement Liaison	Media Messaging	Staff Messaging	Customer Messaging	Partner Messaging	Senior Management Liaison	Maintain Master Records	Post-Incident Report
CIO/CISO	A			I	I	I	I	I	AR	I	AR	AR		I
Incident Coordinator	R	I	I	A	A	I	I	C	C	C	C	R	AR	AR
Technology Engineering	I	I	I	R	R								R	CI
Security Assurance Team	I	I	I	I	R								R	CI
Security Operations Team	I	AR	AR	R	C								R	CI
Business Channel General Manager	I		I	C	C		I	C	C	C	C	I		CI
Operational Risk	I	I	I	I	C								R	CI
Internal Audit	I				I									CI
Internal Investigations	I	AR	AR	C	I	AR	AR					I	R	CI
Forensic Services (Third-Party Provider)	I		R			R							R	
Legal Services (Internal)	I					C						I		C
Specialized Legal Counsel (Third Party Provider)	I													
Media and Public Relations	I			I				AR	I	I		I		C
Customer Operations Center	I			I				I	I	AR		I		C

Responsible:	Person or function that is responsible for executing the activity
Accountable:	Person or function that owns the activity, approves work and is held accountable for it
Consulted:	Person or function that has information relevant to the activity
Informed:	Person or function to be informed of progress and results

Notes:

(1) Some teams, such as technology engineering, may be outsourced. The incident coordination should never be outsourced.

(2) There should only be one accountable team for any activity. However, some activities may have separate streams and, therefore, two separate accountable parties (for example, the security operations team accountable for technical investigation forensics and the internal investigations team responsible for staff investigations work, such as fraud or misconduct.